

CITY OF NORTHGLENN

Request for Proposals Northglenn Climate Action and Resilience Plan [Proposal No. 2024-006]

ADDENDUM NO. 2
DATED: February 20, 2024

TO: PROSPECTIVE BIDDERS

The following adds to, supplements, amends or clarifies by way of explanation, portions of the Contract Documents, Specifications, and Drawings for the above named project.

NOTE: It will be the responsibility of the Bidder to acknowledge receipt of Addenda on the Bid Form as part of his/her submitted proposal. Failure to do so may be grounds for the City to reject the proposal.

The Request for Proposals is hereby modified by the following items:

SCHEDULE OF ACTIVITIES CHANGE:

To accommodate additional questions submitted prior to the original request for information deadline, the RFP proposal due date is moved to **Tuesday March 5, 2024 at 10:00am** and all remaining activities are adjusted to allow for enough time. Please see the full amended schedule of activities below:

January 17, 2024 RFP Issuance
February 1, 2024 Pre-Bid Conference 2:00 PM (Optional)
February 5, 2024 Request for Information (Due by 4:00 pm)
February 9, 2024 RFP Supplemental Information Issuance
~~February 27, 2024~~ **March 5, 2024** RFP Proposals Due (10:00 AM)
~~March 12, 2024~~ **March 19, 2024** Consultant Interviews
~~March 29, 2024~~ **April 8, 2024** Award of Contract

Attachments

Attached to this addendum you will find:

- Attachment A – Additional RFP Question and Answer Document (2/20/24)

ALL ITEMS IN CONFLICT WITH THIS ADDENDUM ARE HEREBY DELETED.

END OF ADDENDUM NO. 2

Attachment A – Climate Action and Resilience Plan RFP Questions and Answers (2/20/24)

Additional Questions Submitted via email prior to the 4pm February 5th deadline:

Q1. What GHG accounting platform is the City currently using?

A1. The City's previous GHG Inventory completed in June of 2019 was prepared by Eli Yewdall, Senior Climate Program Officer at ICLEI Local Governments for Sustainability USA using the ICLEI Community Protocol released in October 2012 and housed within the [ClearPath tool](#) on the ICLEI website. The city still owns and has access to the data that informed this GHG Inventory, but our subscription to the ClearPath tool has expired and we would need to re-subscribe for a fee or pay to become an ICLEI member to gain access again. We are not set on using this GHG accounting platform in the future, but are open to that possibility if it best serves our goals and allows us to easily update our inventory on a regular basis.

Q2. Does Northglenn have specifications or preferences around what should be included in their business-as-usual forecast? For example, is the intent to forecast emissions dependent only on factors like population and economic trends (most conservative estimate) or also capture the impact of federal, state, and local policies which have already been enacted/set in motion (most comprehensive estimate) or some other approach?

A2. While we are very open to suggestions from consultants based on best practices, the intention of the business-as-usual forecast was to capture the impact of federal, state, and local policies that have already been enacted. Our idea was that it would be important in creating an accurate picture because we are a small community and many of our residents and business owners live, work, play and are influenced by the policies of adjacent communities. We also have the highway I-25 running through our community as a large contributor to VMT/emissions and yet do not have any direct influence on those emissions.

Please note, our initial idea of the BAU is to provide a baseline as of "today" so everything we've done in the past is now part of the business-as-usual going forward since it would arguably continue even if we weren't doing this plan. This idea is essentially the same as the [Baseline Scenario](#) developed for the recent [State GHG Inventory](#) (see section 2-18). While we would love to model the impact of past actions, we did not think it was practical to spend consultant time/funds to fully model that type of scenario unless the consultant feels this would be easily done within our current budget and scope. We plan to internally take on the task of showcasing the actions we have already implemented, but without modeling.

Q3. Does Northglenn envision quantification of many strategies at a high-level (menu of options), prioritized strategies at a detailed level, or a mix of both?

A3. We envision a mix of both. The goal of Task 4 is the quantification of many strategies at a high-level (menu of options) with an evaluation framework for ranking. Then in Task 5, we envision taking a few prioritized strategies from that menu of options and going into more detail to create an implementation roadmap of near-term and long-term projects.

Q4. Does Northglenn intend to involve its Diversity, Inclusivity, and Social Equity Board or any other climate/sustainability specific boards throughout the climate planning process?

A4. The City does intend to involve its Diversity, Inclusivity, and Social Equity Board and internal city Green Team, but will be most actively engaging with the Sustainability Committee throughout the climate planning process. Please keep in mind that community engagement, including involvement and coordination with these boards, is something that City Staff will be taking the lead on.

Q5. Does Northglenn have any existing community partner programs to reach historically underrepresented populations throughout the climate planning engagement process?

A5. The City has successfully undertaken extensive in-house outreach campaigns in recent years, most recently for the Comprehensive Plan update. This outreach has involved actively working with community partners including religious organizations, civic organizations, schools, and non-profits to reach historically underrepresented populations. We anticipate these relationships and level of outreach to underrepresented communities to continue playing a large part in the climate planning process.

Q6. Are any pre-bid meeting notes and attendee lists available?

A6. You can find our pre-bid meeting notes and the presentation that was given as Attachment 1 on our RFP: [Bids with the City-City of Northglenn](#)